



Health Services
LOS ANGELES COUNTY

**Los Angeles County
Board of Supervisors**

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

Mitchell H. Katz, M.D.
Director

John F. Schunhoff, Ph.D.
Chief Deputy Director

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213) 240-8101
Fax: (213) 481-0503

www.dhs.lacounty.gov

*To ensure access to high-quality,
patient-centered, cost-effective
health care to Los Angeles County
residents through direct services at
HHS facilities and through
collaboration with community and
university partners.*



www.dhs.lacounty.gov

June 27, 2011

TO: Each Supervisor

FROM: Mitchell H. Katz, M.D.
Director

(Handwritten signature)

SUBJECT: **INFORMATION TECHNOLOGY SUPPORT SERVICES
MASTER AGREEMENT (ITSSMA) WORK ORDER
EXTENSION TO PERFORM PC TECHNICAL SUPPORT FOR
LAC+USC MEDICAL CENTER**

This is to notify you of my intent to request the Internal Services Department (ISD) to amend ITSSMA Work Order 04-2350 with Unified Technical Services in order to increase the total maximum dollar amount and extend the work order for 12 months. This Amendment will increase the dollar amount by \$299,999 to \$599,998. The objective of this Work Order Amendment is to continue to provide six (6) PC support technicians at LAC+USC Medical Center.

In accordance with ITSSMA guidelines, prior Board notice is required for projects that will exceed \$300,000.

BACKGROUND

LAC+USC Medical Center currently has approximately 9,000 desktop PCs and related peripheral equipment installed in facilities throughout the campus. The current vendor is supporting this equipment that is critical to maintaining the welfare of patients.

SCOPE OF WORK

Currently, LAC+USC Medical Center's PCs and peripheral devices which the Contractor will support and maintain generally consist of the following:

- System Unit (CPU, memory, internal hard disk drives, internal or external removable storage devices, internal or external CD-ROM/CD-RW/DVD drives, network interface cards, internal or external modems)
- Monitors
- Printers / Network Printers
- Network interface
- Print Servers

JUSTIFICATION

LAC+USC Medical Center currently has approximately 9,000 desktop PCs and related peripheral equipment installed in facilities throughout the campus. This equipment must be maintained in order for the facilities to function effectively. Until permanent resources are available to LAC+USC Medical Center, the existing Contractor shall continue to provide six (6) Personal Computer Specialists to adequately perform the work stated herein and ensure patient safety.

LAC+USC Medical Center lacks resources at the levels necessary to maintain PCs and related peripheral equipment installed at the facility. LAC+USC plans to have the Consultants transfer knowledge and lessons learned to County FTEs as soon as the Department obtains appropriate staff.

FISCAL IMPACT

Sufficient funds are available in Fiscal Year 2011-12 to support the Work Order. The Work Order will be amended to add \$299,999 and increase the Work Order maximum dollar amount to \$599,998. Projected funds will assure up to twelve (12) months of continued support.

CLOSING

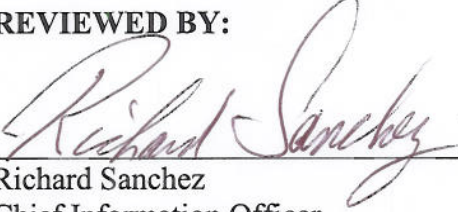
Consistent with the ITSSMA policies and procedures, we are informing your Board of our intention to amend this Work Order. If no objection is received from your Board in ten (10) business days upon receipt of this Board notification, we will request ISD to proceed with the Amendment of this Work Order.

If you have any questions or need additional information, please have your staff contact Mr. Oscar Autelli at (323) 409-6866.

MHK:gc

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Chief Information Office
Internal Services Department

REVIEWED BY:


Richard Sanchez
Chief Information Officer

6-29-11
Date